

BEAUMONT LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

6:30 PM at the Library – January 22, 2019

125 East Eighth St., Beaumont, CA

MINUTES

CALL TO ORDER – C. Carr called the meeting to order at 6:30 p.m.

ROLL CALL - C. Carr, M. Coleman, B. Mahoney, S. Perry, L. Tetzlaff, L. Dickinson
GUESTS: M. Cook

REPORT OF POSTING OF AGENDA - Agenda was posted 72 hours in advance.

1. CONSENT ITEMS

Approval of Minutes of the previous meeting.

MOTION: (Coleman/Perry) to approve the Minutes as presented. (5-0-0)

2. DIRECTOR'S REPORT

General Ledger Report – There were no unusual expenses this month, but it was noted that a roof leak caused by the recent storms will likely cost over \$5,000 to fix. Insurance, however, will cover all but \$1,000. The Director will report back as to the status of repairs. At the halfway point of the fiscal year, 48.9% of the personnel budget and 44.7% of the total operational budget have been spent.

Activity Summary Report – Circulation is up 4.2% for the first six months of the fiscal year over the same period last year, along with new registrations up 7.7%, public computer usage up 15.9%, reference interactions up 28.7%, website visits up 23.2%, and e-book circulation up 118.8%.

Changes in Status of District Employees – There were no personnel changes during the month, but the state minimum wage increased to \$11.00 for 2019 and salary ranges were updated accordingly.

3. OLD BUSINESS

A. GOALS QUARTERLY PROGRESS REPORT

The Director reviewed his goals from the previous quarter, October to December. A bid was taken to restripe the parking lot from the same vendor who did the

work in the fall of 2016, but it was double the price. After checking with other vendors, it was decided that patching should also be included and that type of work is not recommended until the Spring. Another goal, Staff Development Day—possibly the first ever at Beaumont Library, was held on schedule, October 8, and was a great success. Likewise, the Director hosted the annual “Staff Appreciation Dinner” at Morongo at his personal expense on December 3.

4. NEW BUSINESS

A. FY 2017-18 AUDIT REPORT

The completed annual audit report by Lund & Guttry was distributed along with the “Communication with Those Charged with Governance” and “Management Letter.” There was a \$217,331 excess in total receipts over expenditures this year compared to a \$71,180 deficit in FY 2016-17. As a result, the Library’s total assets increased to nearly \$1.7 million over that time period, a 15% increase in one year. The Director will give a report on the Library’s responses to the four “not to be considered significant deficiencies” mentioned in the Management Letter at the next Board meeting.

B. DIRECTOR’S ANNUAL REPORT

The Director presented a list of accomplishments over the past year because his April 1 employment anniversary is approaching. The Board agreed to use the same Executive Performance Evaluation Report as last time. The Director will complete it and get copies, as well as a set of his proposed goals for 2019-2020, to the Board prior to the next meeting. This will give the Board a chance to meet in closed session next month to discuss the review and then to present it in March.

C. PROPOSAL FROM ISOM ADVISORS

Jason List, from Isom Advisors (a division of Urban Futures, Inc.), presented copies of his District Financial Analysis of Beaumont Library District. He noted that his firm is the top financial advisor group for school districts in California and has been since 2011. They have not worked directly with a library district, but there are very few library districts in the state.

Isom Advisors provides financial planning that includes a voter survey and public information program, election services with campaign strategy and get-out-the-vote activities, and financial advisory for legal documents and bond issuance.

A large percentage of the bond measures they have worked on have been successful, though a public library would need a two-thirds approval compared to 55% for schools.

The assessed valuation of property within the district is now \$5.5 billion and may soon surpass \$6 billion. Based upon a conservative annual growth rate of

3.75%, \$14 million could be generated over 30 years at a tax rate of \$9 per \$100,000 in property value, or \$20 million at \$12.50, or \$30 million at \$19.

Voter demographics within the district are very balanced both in terms of age groups and party affiliation. Overall, the voting population is younger than the state average with only 38% aged 55 or older.

The highest turnout locally is in the November of presidential election years and the lowest is during June elections. Mr. List outlined a potential November 2019 ballot date process, but ended his presentation by recommending that the Board go with March 3, 2020, the presidential primary date.

Historically, Democrats tend to be more supportive of tax issues than other parties, and March 2020 is likely to see one of the biggest turnouts by registered Democrats in recent memory because of a very competitive presidential race.

Mr. List also covered the cost factors involved. Isom Advisors would charge only for survey costs if the bond were not to be successful. If successful, they charge approximately \$70,000 per \$10 million in bonds. Underwriting and bond issuance costs are much higher and could run \$300,000 or more per \$10 million.

MOTION: (Carr/Coleman) to hire Isom Advisors to conduct a survey and to make the recommendations necessary for a potential bond issue on the March 3, 2020 ballot. (5-0-0)

ADDED STARTERS AND COMMUNICATIONS

The Director distributed draft copies of the February library newsletter, which will be revised to reflect a March 2020, rather than a November 2019, ballot date. He also noted that YA author Aditi Khorana will be coming to the library on January 26.

TRUSTEE COMMENTS AND REQUESTS

Access to online Brown Act information will be given to the two newest Trustees.

PUBLIC COMMENTS

Mr. Cook reported that the Friends have found two new Board members and they will be meeting this month on Thursday evening.

ADJOURNMENT - at 8:10 p.m.

APPROVED:

Margaret K. Coleman

DATE:

2/26/19

